



SKIPPACK TOWNSHIP BOARD OF SUPERVISORS  
MEETING AGENDA

March 13, 2024 – 7:00 PM

**BOARD OF SUPERVISORS**

- Paul Fox, Chairman
- Nicholas Fountain, Vice Chair
- Marian Ellis
- Karen Lynch
- Barbara McGinnis

**TOWNSHIP STAFF**

- Alice Eastmure, Manager
- Joseph Kuhls, Esq
- Tim Woodrow, PE
- Matt Wanamaker, AICP, PP

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Announcement of Executive Session

**II. PUBLIC COMMENT**

**III. APPROVAL OF MINUTES:**

- A. February 14, 2024, Board of Supervisors Meeting

**IV. ADMINSTRATIVE ACTIONS**

- A. Treasurer's Report as of February 29, 2024
- B. Approval of Bills Paid February 15 – March 12, 2024
  - General Fund           \$ 95,102.07
  - Sewer Fund           \$ 112,462.22
  - Open Space Fund     \$ 753.65
  - OS Park & Rec Fund \$ 576.00
- C. Bills to be Approved for Payment on March 13, 2024
  - General Fund         \$ 87,726.76
  - Sewer Fund           \$ 3,708.57
  - Open Space Fund     \$ 2,740.11

**V. PROFESSIONAL STAFF REPORTS**

- A. Township Engineer
  - 1. Consideration and potential authorization to extend the force main sewer on Cressman Road.
- B. Township Solicitor
  - 1. Consideration and potential action authorizing execution and recording of a new as-built Trail Easement on Perkiomen Valley School District property.

2. Authorization to prepare and advertise for a public hearing and potential enactment at the Board's April 10, 2024, Public Meeting an Ordinance Amendment modifying Skippack Township Code Section 49-3 to provide for a five (5) member Recreation Board.

C. Township Planner

1. Comprehensive Plan Update – Skippack Township community stakeholder lists and groups are in the process of being compiled.

D. Township Manager

1. Consideration of request from Perkiomen Township Board of Supervisors for Fire Police assistance at the Perkiomen Township Fire Company 5K on Saturday, April 20, 2024, at 9am and potential action authorizing Skippack Fire Police to assist.
2. Consideration and potential action upon Parade and Procession Permit Application for Skippack Lions Club Diabetes Awareness 5K & 1 Mile Fun Run on Saturday, June 22 at 8am. Application includes request for road closures per attached route and assistance of Skippack EMS and Skippack and Lower Salford/Harleysville Fire Police.
3. Consideration and potential action upon Resolution 2024-17 adopting an updated Employee Manual and personnel policy document.
4. Update on stormwater education and training for staff to fulfill requirements and obligations from DEP.
5. Update on Finance Director role – position filled by Tracy Nonamaker.
6. Update on new website and timeline for launch.

**VI. PUBLIC SAFETY REPORTS**

- A. Skippack EMS Monthly Report

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMENTS FROM THE BOARD**

**X. ADJOURNMENT**