



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
August 12, 2026

BOARD OF SUPERVISORS

Karen Lynch, Chair	Present
Marian Ellis	Present
Barbara McGinnis	Present
Bob Rau	Present
Justin Glennon	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Absent
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Jamie Magaziner, AICP	Present

Chair, Karen Lynch welcomed everyone to the Board of Supervisors and called the meeting to order at 7:00 PM.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Karen Lynch announced that the Board discussed litigation in Executive Session prior to the meeting.

II. PRESENTATIONS – None

III. PUBLIC SAFETY REPORTS

- A. Skippack EMS - Barry Evans, President of SEMS – Dispatched to 250 calls in July 2026.
- B. Skippack Fire Company – Haydn Marriott, Chief – Dispatched to 39 calls in July 2026. Tanker is repaired and back at the fire station. Cost for repair was \$135,000.00. The Touch-A-Truck Event will be on August 29, 2026, at the FHY Complex, 10 AM – 1:30 PM.

IV. PUBLIC COMMENT

At the opening of Public Comment, Karen Lynch shared the purpose and rules of public comment. There was no public comment made.

V. APPROVAL OF MINUTES

- A. Motion was made by Bob Rau, seconded by Barbara McGinnis to make changes as requested and table approving minutes of July 8, 2026, Board of Supervisors meeting minutes to September 9, 2026, meeting. Four were in favor, one was opposed, motion carried.

VI. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of July 31, 2026 – Motion made by Bob Rau, seconded by Karen Lynch, to accept the Treasurer's Report as presented. All were in favor, motion carried.
- B. Approval of Bills July 8 – August 11, 2026
- | | |
|-----------------|-----------------|
| General Fund | \$ 914,611.85 |
| EMS | \$ 14,300.00 |
| Open Space | \$ 43,863.74 |
| Sewer Fund | \$ 241,478.82 |
| Capital | \$ 18,910.00 |
| Escrow | \$ 8,877.56 |
| Total All Funds | \$ 1,242,041.97 |

Motion was made by Bob Rau seconded by Barbara McGinnis, to approve the bills listing for July 7 – August 11, 2026. All in favor, motion carried.

- C. Motion was made by Barbara McGinnis, seconded by Marian Ellis to approve the 2027 Financial Requirement and Minimum Municipal Obligation (MMO) in the amount of \$59,500.00. All were in favor, motion carried.
- D. Skippack Township Finance Director, Paul Baginski, presented a 2026 Mid-Year Budget Review.

VII. PROFESSIONAL STAFF REPORTS

A. Township Engineer

1. Motion was made by Bob Rau, seconded by Barbara McGinnis to approve Payment Application No.2 and Change Order No. 1 as related to the 2026 Road Project to Allen Myers for \$664,977.96. All were in favor, motion carried.
2. Motion was made by Bob Rau, seconded by Barbara McGinnis to award bid for the 2026 Trail Improvement Project to G&B Construction Group, Inc. of Feasterville, PA in the amount of \$157,218.05. All were in favor, motion carried.
3. Motion was made by Bob Rau, Seconded by Barbara McGinnis to award bid for the FEMA HMGP Acquisition Project to Victory Gardens in the amount of \$69,500.00. All were in favor, motion carried.
4. Motion made by Bob Rau, seconded by Justin Glennon to authorize preparation of bid specs for Church Rd and Rt 73 project. All were in favor, motion carried.

5. Update given on Skippack Creek Consortium Agreement. It is outdated and in the process of being updated. As soon as it is drafted it will be shared with the staff and Board.
6. Update given that the next tree planting at Lenape Park is scheduled for October 8th, 2026.
7. Update given on Lywiski & Cressman Sewer projects are out to bid.

B. Township Solicitor

1. Amendment of ordinance pertinent to Lower Perkiomen Valley Regional Sewer Authority (LPVRSA) was tabled until next month.
2. Discussion on the Board of Supervisors taking a more formal level in reviewing any Zoning Hearing Board applications in an effort to assess if the township wishes to enter an appearance at the Zoning Hearing Board in support of or in opposition of an application. This will be done monthly.
3. Motion was made by Bob Rau, seconded by Marian Ellis to approve the shared cost agreement with the Perkiomen Watershed Conservancy. All were in favor, motion carried.

C. Township Planner

1. A brief discussion was had on Solar Farm language and moving forward with preparing a future ordinance. It was also recommended we begin to work on Accessory Dwelling Unit (ADU) language since there is pending legislation.

D. Township Manager

1. Motion was made by Justin Glennon, seconded by Bob Rau to approve the special event permit for the 2026 ride ATAXIA Philly. All were in favor, motion carried.
2. Motion was made by Bob Rau, seconded by Barbara McGinnis to accept the fence quote from Montco Fence in the amount of \$9,820.00 for the Heckler Road baseball field area. All were in favor, motion carried.
3. Motion was made by Bob Rau, seconded by Karen Lynch to approve the hire of one (1) public works employee. All were in favor, motion carried.
4. Update was given on the Administration Building project progress that Boyle Construction had completed their assessment of the fire suppression system.
5. Reported that a thank you note was received from the FHY for the donation the township made to their organization.
6. Event Reminder: Kid Fest will be on August 14th in Palmer Park near the playground at 4 PM
7. Event Reminder: Summer Concert on August 27th featuring Y'All or Nothin' at the FHY Complex, 1015 Bridge Rd, Collegeville at 6 PM.

VIII. OLD BUSINESS

- A. Update was given that the Board is in receipt of applications of interest for the Environmental Advisory Committee and the Open Space Committee. There is still time to apply if you are interested. Committee members will be named at the September meeting.
- B. Update was given that the newly formed Park & Recreation Board had conducted a tour of all township parks to assess needs to assist with future planning.

IX. NEW BUSINESS - None

X. PUBLIC COMMENT - None

XI. FROM THE COMMENTS BOARD

Barbara McGinnis mentioned that she hosted a Rescue Horse Show. It was a nice day. This was a 3rd Annual Fundraising event that raised over \$11,000.

Karen Lynch noted that she attended the PSATS Board Retreat. There were over 70 in attendance with 2 days of education and networking.

XII. ADJOURNMENT – Motion for adjournment was made by Barbara McGinnis, seconded by Justin Glennon at 8:19 PM. All were in favor, meeting was adjourned.