



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes

June 10, 2026

BOARD OF SUPERVISORS

Karen Lynch, Chair	Present
Marian Ellis	Present
Barbara McGinnis	Present
Bob Rau	Present
Justin Glennon	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Absent
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Jamie Magaziner, AICP	Present

Chair, Karen Lynch welcomed everyone to the Board of Supervisors and called the meeting to order at 7:00 PM.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Karen Lynch announced that the Board discussed personnel and litigation in Executive Session prior to the meeting.

II. PRESENTATIONS - None

III. PUBLIC SAFETY REPORTS

- A. Skippack EMS - Barry Evans, President of SEMS – Dispatched to 115 calls in May 2026.
- B. Skippack Fire Company – Haydn Marriott, Chief – Dispatched to 58 call April 1 – May 31, 2026, totaling in 230.5 personnel hours. Additionally, 10 courses and training sessions were attended by 26 personnel totaling 221 personnel hours. Chief Marriott noted that the Fire Company spent \$135,000.00 for repairs to their tanker and they will be having their Touch-A Truck event on August 29, 2026.
- C. Pennsylvania State Police (PSP) Report – Provided the Supervisors with a report. Chair Karen Lynch noted that PSP will be sending an officer to the September and December meetings.

IV. PUBLIC COMMENT

- A. Clint Buckwalter wanted to note that he recently experienced loudspeaker volumes and trash issues due to traffic at the Baseball fields.
- B. Cindi Veverka stated she had concerns and questions about a drone flying over her house recently. She also noted that the ebike activity in the area has significantly increased and is also occurring very late at night. She is concerned with safety. Additionally, she inquired about the plans for the old TD Bank property.

V. APPROVAL OF MINUTES

- A. Motion made by Bob Rau, seconded by Barbara McGinnis, to approve the minutes of May 13, 2026, Board of Supervisors meeting minutes. All in favor, motion carried.

VI. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of May 31, 2026 – Motion made by Barbara McGinnis, seconded by Justin Glennon, to accept the Treasurer's Report as presented. All in favor, motion carried.
- B. Approval of Bills April 8 – May 7, 2026
 - General Fund \$ 800,146.55
 - Open Space Fund \$ 11,569.70
 - Parks & Rec Fund \$ 2,561.91
 - Sewer Fund \$ 114,976.92
 - Total All Funds \$ 929,255.08

Motion was made by Bob Rau seconded by Barbara McGinnis, to approve the bills listing for May 8 – June 9, 2026. All in favor, motion carried.

VII. PROFESSIONAL STAFF REPORTS

A. Township Engineer – Tim Woodrow

1. Motion was made by Barbara McGinnis, seconded by Marian Ellis to approve Resolution 2026-17 for Cressman Road Plan Revisions. All were in favor, motion carried.
2. Motion was made by Justin Glennon, seconded by Bob Rau to approve Resolution 2026-18 for Lywiski Road Plan Revisions. All were in favor, motion carried.
3. Motion was made by Barbabra McGinnis, seconded by Bob Rau to approve Resolution #2026-19 for Land Development of 4388 Skippack Pike to R&R Martino properties, LLC. All were in favor, motion carried.
4. Motion was made by bob Rau, seconded by Barbara McGinnis to approve Resolution #2026-20 for Land Development of 505 Bridge Road to Fox Lane Homes. All were in favor, motion carried.
5. Discussion was held on the Trail improvement project. The total cost of the project was estimated at \$250,000.00 and Skippack Township received a grant of \$103,000.00 to go towards this project. The board established a consensus to authorize work begin for the bid process.
6. Township Engineer met with Beth Uhler of DEP to discuss the Cholet Streambank Flood Plain. The plan is to make this area less narrow/vertical by widening and creating a natural area.

7. Discussion was held on a cooperative agreement with the Perkiomen Watershed Conservancy regarding the property at 1250 Plank Road to authorize Township Engineer to add it to the bid for the demolition of the PEMA / FEMA properties acquired by the Township. There was a consensus among the Board of Supervisors to move forward with this and asked Solicitor Joseph Kuhls to create an agreement.
8. Township Engineer reported that the camera inspection of Rt 73 and Church Road had been completed. The pipe is in dire shape and badly corroded. A plan to reconfigure this inlet is being worked on and the township may need to consult with PennDOT depending on reconfiguration design.

B. Township Solicitor

1. Motion was made by Bob Rau, seconded by Barbara McGinnis to amend Resolution 2026-15 to adopt Fire Inspection Ordinance #369. All were in favor, motion carried.
2. Motion was made by Bob Rau, seconded by Marian Ellis, to approve Resolution #2026-21 establishing fees for fire inspection program. All were in favor, motion carried.
3. Motion was made by Barbara McGinnis, seconded by Marian Ellis to consolidated Conditional Use Applications of Pond View Capital LLC relative to real property at 2031 Cressman Road. All were in favor, motion carried.
4. Motion was made by Bob Rau, seconded by Barbara McGinnis to authorize advertisement of an ordinance for Residential Property Inspection and fees. All were in favor, motion carried.
5. Motion was made by Marian Ellis, seconded by Bob Rau to authorize advertisement of an ordinance for a 5 member Environmental Advisory Committee (EAC). All were in favor, motion carried.
6. Motion was made by Justin Glennon seconded by Barbara McGinnis to authorize advertisement of an ordinance for a 5 member Open Space Committee. All were in favor, motion carried.
7. Motion was made by Karen Lynch seconded by Marian Ellis to appoint Justin Stottlar as Acting Township Manager pursuant to Skippack Township Code 33-9. All were in favor, motion passed.
8. Motion was made by Marian Ellis seconded by Karen Lynch to deny the Request for Extension of Land Development Approval Resolution #2025-27 relative to the Severus Piceno LLC development at 1132 Bridge Road. All were in favor, motion carried.

C. Township Planner

1. Jamie Magazine, AICP, conducted a conversation on Data Centers Ordinance language.

D. Township Manager

1. Motion was made by Justin Glennon, seconded by Barbara McGinnis to approve the annual Miles for Mark event. This 4th Annual Memorial 5K Run/1-MileWalk on October 3, 2026, from 8AM-12noon in Palmer Park utilizing the pavilion and trails. All were in favor, motion carried.
2. Motion was made by Justin Glennon, seconded by Barbara Mc Ginnis to approve on Resolution 2026-22 Authorizing Application to the 2026 Greenways, Trails and Recreation Program (GTRP) Grant from the Commonwealth Financing Authority (CFA). All were in favor, motion carried.
3. A report was given on 2026 Township priorities:
 - A. Administration Building Repairs – Reported that Boyle Construction conducted and completed the site visit.
 - B. Sewer Improvements Rt. 113 – Currently focusing on Cressman and Lywiski projects. Rt 113 will be next goal.
 - C. Rt 113 & 73 Property Improvements – Waiting on grant info for this project.
4. Discussion was held regarding outstanding PennDOT issues.
5. America 250 – July 4th Events:
 - Skippack Village Parade – 11 AM
 - Reading of the Declaration of Independence – 1 PM with Skippack Historical Society and the Skippack Playcrafters, 1285 Evansburg Rd (corner of Evansburg and Skippack)
 - Fireworks – At Dusk in Palmer Park includes music and food trucks
6. Reminder – The Administration Building will be closed for Flag Day Holiday on Monday, June 15.

VIII. OLD BUSINESS

- A. Motion was by Justin Glennon seconded by Bob Rau to approve the proposed Vera's Bench project to be installed in Palmer Park. All were in favor, motion carried.

IX. NEW BUSINESS - None

X. PUBLIC COMMENT

Steve Schmidt stated the corner of Rt 113 & 73 looks great and questioned what is planned for that intersection. Intersection improvements were explained. Mr. Schmidt also added that it would be nice if someone could read the Declaration of Independence at the fireworks display.

XI. FROM THE COMMENTS BOARD

Barbara McGinnis will be in the 4th of July Parade in Philadelphia with the horse unit she is part of.

Justin Glennon stated that he is very appreciative of the work being done by the township staff.

Marian Ellis asked Justin Stottlar to relay her thanks to the Public Works Crew for the beautification done to the pump station and electronic sign area. It looks so nice! We're not just accomplishing big things but the little things. She is incredibly proud of the work accomplished by the entire staff in the first six months of 2026.

Karen Lynch wanted to acknowledge the LGBTQ community as it is Pride month. She also added that she can't believe it's June already and that she is also proud of all that the staff and Board have accomplished in the first six months.

XII. ADJOURNMENT – Motion for adjournment was made by Barbara McGinnis, seconded by Justin Glennon at 8:54 PM. All were in favor, meeting was adjourned.