



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
September 10, 2025 – 7:00pm

BOARD OF SUPERVISORS

Paul Fox, Chairman	Present
Nick Fountain, Vice Chair	Present
Marian Ellis	Present
Karen Lynch	Present
Barbara McGinnis	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Justin Stottlar, Asst Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Matt Wanamaker, AICP, PP	Present

Chairman Paul Fox welcomed everyone to the Board of Supervisors meeting and led the Pledge of Allegiance, followed by roll call. Chairman Fox called the regular meeting to order at 7 PM.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Fox announced that the Board discussed land acquisition and staffing in the Executive Session on September 10, 2025, prior to the meeting.

II. PRESENTATIONS – None.

III. PUBLIC SAFETY REPORT

- A. Skippack EMS Monthly Report – Skippack EMS President Barry Evans reported SEMS were dispatched to 93 calls August 2025. Additionally, he reported that there was still no response regarding the \$78,000.00 in outstanding money due from SCI Phoenix. SEMS are also working with Congresswoman Dean to recover \$18,000.00 in Medicare funds seized from their organization.

IV. PUBLIC COMMENT

Clint Buckwalter thanked Township for fixing trailways. He also inquired about the progress of getting the elevator repaired. He was informed that parts are on order. Waiting for them to come in.

Sam Engle brought a typo on the agenda to the Boards attention.

Michaeleen Pacholski wanted to bring to the Board's attention the trash /litter that comes with some of the solicitation taking place in the township.

Tanya Kateusz wanted to thank Board member, Barbara McGinnis for taking the time to drive around with her to view the historic properties in Skippack Township, particularly the 100-year-old houses. Tanya stated that she would appreciate it if the new Comprehensive Plan would take historic sites into consideration.

V. APPROVAL OF MINUTES

- A. Motion made by Barbara McGinnis, seconded by Nick Fountain, to approve the minutes of August 13, 2025, Board of Supervisors meeting. All in favor, motion carried.

VI. ADMINISTRATIVE ACTIONS

- A. Motion made by Barbara McGinnis, seconded by Nick Fountain, to acknowledge the Treasurer's Report as of August 31, 2025. All in favor, motion carried.
- B. Motion made by Karen Lynch, seconded by Marian Ellis, to approve the bills paid August 14 – September 9, 2025. All in favor, motion carried.
- C. Motion made by Karen Lynch, seconded by Barbara McGinnis, to approve the bills for payment on September 10, 2025. All in favor, motion carried.

VII. PROFESSIONAL STAFF REPORTS

A. Township Engineer

1. Motion made by Paul Fox, seconded by Karen Lynch to award bid to Xavier Landscapes and Designs, Inc., in the amount of \$81,250.00 for the Palmer Park Bocce Court Refurbishment. All were in favor, motion carried.
2. Motion made by Karen Lynch, seconded by Marian Ellis to reject bids for the Lenape Park Reforestation. All were in favor, motion carried.
3. An update regarding the improvements of Rt. 73 and Rt. 113 was given. Township is waiting to hear on a special exception meeting with the Commonwealth Financing Authority (CFA) to allow funds awarded to be utilized for engineering purposes.
4. Reported that the staff is working on identifying trail and pedestrian connection projects for 2026.
5. Township Engineer presented Part 4 of his Stormwater Education Series.

B. Township Solicitor

1. A Proclamation Recognizing the Life and Service of Sharon Cullen was presented and signed by the Board of Supervisors. October 3rd shall be recognized and honored as Sharon Cullen Day.
2. Motion made by Barabara McGinnis, seconded by Marian Ellis to pass and enact Ordinance No. 364, an ordinance to amend the Township of Skippack, Chapter 187, Vehicles and Traffic: to regulate operation of E-Bikes, Motorbikes and All-Terrain Vehicles on Township-Owned property. All were in favor, motion carried.
3. Motion made by Nick Fountain, seconded by Barbara McGinnis, to pass and enact Ordinance No. 365, an ordinance to amend the code of the Township of Skippack, Chapter 135, Peddling and Soliciting, to regulate peddling and soliciting within Skippack Township. All were in favor, motion carried.
4. Motion made by Karen Lynch, seconded by Marian Ellis granting conditional preliminary/final land development approval to Maverick Zane Holdings, LLC (EC Fence and Ironworks), Montgomery County Parcel #51-00-01300-02-6, 2101 Cressman Road, Skippack. All were in favor, motion carried.

C. Township Planner – Jamie Magaziner present for Pennoni

1. Gave update on moving the proposed 2035 Comprehensive Plan forward. It is anticipated to get it in front of the Planning Commission on Monday, September 15. After that it will be shared for 45 days for public questions, comments and input with all comments due by October 31, 2025.

D. Township Manager

1. Secure Drop Box for sewer payments has been installed in the front of the Township Administration Building.
2. Work on Cross Road Crosswalk has begun. Project ran into minor setback due to utility lines. Working on addressing this situation to move forward with the project.
3. Skippack Community Day is Sunday, September 14, 12-4 PM at Montgomery County 4H, 1015 Bridge Road, Skippack.
4. The Skippack Township 2026 Proposed Budget Public Workshop will be held on Thursday, October 9, 2025, at the Skippack Administration building, 4089 Heckler Road, Skippack.
5. Skippack Carnival is this week through September 14, 2025, at 4059 Skippack Pike, Skippack.
6. Skippack Fire Company Touch a Truck is Saturday, September 13, 10 AM – 2 PM at the Skippack Elementary School, 4081 Heckler Road, Skippack.

VIII. OLD BUSINESS

- A. An in-depth discussion on the Palmer Park Playground was held that included discussion on equipment, pricing and safety of current playground. Karen Lynch proposed a \$1.1M (\$1,100,000.00) quote to replace / upgrade the Palmer Park Playground. Paul Fox asked if there were any other quotes. No other quotes had been obtained. Sam Engle, a park board member, present at the meeting stated he thought this was excessive. Due to lack of alternative options and the proposed high cost of the project, this item was moved to a future meeting after more options can be obtained.

IX. NEW BUSINESS – None.

X. COMMENTS FROM THE BOARD

- A. Barbara McGinnis noted that Tanya Kateusz and her drove around Skippack Township to look at historical Houses. She stated that it would be nice to make township residents aware of Skippack's historical assets through either a presentation and/or on our website.
- B. Nick Fountain thanked the Board of Supervisors for the Proclamation for Sharon Cullen.
- C. Marian Ellis stated that she would like to be sure that the Skippack EMS sewer repair issue be added to the October 2025 agenda. Additionally, she asked that Justin be added to the staff listing for the agenda and Board of Supervisor meetings.
- D. Karen Lynch noted that September is Suicide Awareness Month. And asked that we all share information on our social pages to help educate the public.
- E. Paul Fox announced that there is an opening on the Zoning Hearing Board. If you are interested, please reach out to Alice Eastmure for more information and/or to submit your letter of interest.

XI. ADJOURNMENT – The meeting was adjourned at 8:45 PM.