



## **SKIPPACK TOWNSHIP** **BOARD OF SUPERVISORS**

Meeting Minutes  
July 9, 2025 – 7:00pm

### **BOARD OF SUPERVISORS**

Paul Fox, Chairman	Present
Nick Fountain, Vice Chair	Present
Marian Ellis	Present
Karen Lynch	Present
Barbara McGinnis	Present

### **TOWNSHIP STAFF**

Alice Eastmure, Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Matt Wanamaker, AICP, PP	Absent

**7:00 PM** – Chairman Paul Fox called the meeting to order and led the Pledge of Allegiance, followed by roll call.

### **REGULAR MEETING:**

#### **I. ANNOUNCEMENT OF EXECUTIVE SESSION**

Mr. Fox announced that the Board discussed personnel in the Executive Sessions on July 9, 2025, prior to the meeting to discuss personnel and land acquisition.

#### **II. PRESENTATIONS**

- A. Presentation to Skippack Emergency Medical Services for 40 years of unwavering emergency medical care to the residents of Skippack Township.
- B. Township Engineer, Tim Woodrow did a presentation on Stormwater Quality. This was in follow up to his presentation last month on Introduction to Stormwater.

#### **III. PUBLIC SAFETY REPORT**

- A. Skippack EMS Monthly Report – Skippack EMS President Barry Evans gave an update on calls responded to in June 2025.

#### **IV. PUBLIC COMMENT**

Clint Buckwalter stated that this year's fireworks were beautiful and well-run. He appreciated all the efforts made for the event.

#### **V. APPROVAL OF MINUTES**

- A. Motion made by Barbara McGinnis, seconded by Nick Fountain, to approve the minutes of June 11, 2025, Board of Supervisors meeting. All in favor, motion carried.

## **VI. ADMINISTRATIVE ACTIONS**

- A. Treasurer's Report as of June 30, 2025 – Motion made by Barbara McGinnis, seconded by Karen Lynch, to accept the Treasurer's Report as of June 30, 2025. All in favor, motion carried.

- B. Approval of Bills Paid June 12 – July 8, 2025

General Fund	\$ 347,605.27
Open Space Fund	\$ 170,106.66
Sewer Fund	\$ 123,230.00

Motion made by Barbara McGinnis, seconded by Marian Ellis, to approve the bills paid June 12 – July 8, 2025. All in favor, motion carried.

- C. Bills to be Approved for Payment on July 9, 2025

General Fund	\$ 227,164.81
Open Space Fund	\$ 34,753.41
Sewer Fund	\$ 115,594.34
Liquid Fuels	\$ 403,000.00

Motion made by Nick Fountain, seconded by Barbara McGinnis, to approve the bills for payment on June 11, 2025. All in favor, motion carried.

## **VII. PROFESSIONAL STAFF REPORTS**

### **A. Township Engineer**

1. Update on Trail and Road Improvement Projects – Trail Project has been completed and 2025 Roadwork is underway and going well despite all the rain.
2. Motion to approve the first payment be made to GoreCon, Inc for 2025 Road Improvements was made by Nick Fountain, seconded by Barb McGinnis. All in favor, motion carried.
3. The bocce court was reviewed and the scope of work needed has been prepared. Working on bid specs.
4. Crosswalks Update – Waiting to hear back from PennDOT. Will go to bid after Penn DOT response is received.

### **B. Township Solicitor**

1. Motion to approve Resolution 2025-27 Granting Conditional Preliminary / Final Subdivision and Land Development approval to Severus Piceno, LLC was made by Barbara McGinnis, seconded by Paul Fox. All in favor, motion carried.

2. Discussion on the consideration and potential action to an Ordinance to amend the Code of the Township of Skippack, Chapter 200, Zoning to Regulate Placement and Operation of Tobacco, Smoke and Vape Shops.
3. Discussion on the consideration and potential action of an Ordinance to amend the Code of the Township of Skippack, Chapter 187, Vehicles and Traffic; To Regulate Operation of E-Bikes and All-Terrain-Vehicles on Township Property.
4. Discussion on options to possible Ordinance on No Solicitation.
5. Update on the Land Acquisition from Rotelle Properties, LLC – Sale Closing on July 11, 2025 per Resolution 2025-29

**C. Township Planner – Jamie Magaziner present for Pennoni**

1. Provided a presentation on the Draft Recommendations to the Skippack Township Comprehensive Plan.

**D. Township Manager**

1. Motion to approve Resolution 2025-28 for Appointment of Beth Ann Mazza as Assistant Emergency Management Coordinator made by Nick Fountain, seconded by Barbara McGinnis. All in favor, motion carried.
2. Update on FEMA Hazard Mitigation Grant Program (HMGP) Buyout Project #4506-0053 (Skippack Acquisition Project) Update. Only Five homes are left in this 3 year process which is anticipated to be completed by the end of October. Once Homes are purchased, the next steps include removal, mitigation and decision on utilization of land.
3. MS4 Update – Public Works Training Completed. Land Development Plans Supplied and Updated for GIS Mapping.
4. Reviewed Correspondence Received:
  - A. June 2 – Thank you from PV Library
  - B. June 11 – Senator Pennycuick RE: Wellpath as Provider for SCI
  - C. June 13 – Feedback Form RE: Work Done on Thompson Road
  - D. June 16 – Thank You from Meadow Glen HOA
  - E. June 23 – Thank You from The Meadows
  - F. July 7 – Thank You Skippack Events – 4<sup>th</sup> of July Events

**VIII. OLD BUSINESS – None.**

**IX. NEW BUSINESS – None.**

## **X. COMMENTS FROM THE BOARD**

- A. Paul Fox mentioned that he is “not thrilled” with the Severus project. However, it’s important to understand that the ordinance that was in place makes it legal for this type of project in this location.
- B. Karen Lynch stated that the 4<sup>th</sup> of July Celebration was fabulous and thank everyone involved in making it a success.
- C. Marian Ellis mentioned that the PA House Bill 393 an Act amending the Second-Class Township Code, in taxation and finance, further providing for township and special tax levies to increase the maximum annual tax rates that townships can levy for specific public safety purposes for fire-related services had passed in the PA House. With this in place, the maximum tax rate can be raised from 3 mills to 10 mills. Marian mentioned this has not been changed in 30 years in Skippack Township and a tax increase is overdue to support our Fire and EMS. This bill now goes before the Senate.
- D. Nick Fountain thanked the Montgomery County 4H for their assistance in offering additional parking for our 4<sup>th</sup> of July Celebration.
- E. Barbara McGinnis mentioned the need to consider the on-street parking situation during large scale events like the 4<sup>th</sup> of July. She used Kratz and Collegeville as an example, creating a one-lane only situation.

## **XI. ADJOURNMENT** – The meeting was adjourned at 8:29 PM.