



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
June 11, 2025 – 7:00pm

BOARD OF SUPERVISORS

Paul Fox, Chairman	Present
Nick Fountain, Vice Chair	Present
Marian Ellis	Present
Karen Lynch	Present
Barbara McGinnis	Present

TOWNSHIP STAFF

Alice Eastmure, Manager	Present
Joseph Kuhls, Esq.	Present
Tim Woodrow, PE	Present
Matt Wanamaker, AICP, PP	Absent

7:00 PM – Chairman Paul Fox called the meeting to order and led the Pledge of Allegiance, followed by roll call.

REGULAR MEETING:

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Fox announced that the Board discussed personnel in the Executive Sessions on June 11, 2025, prior to the meeting.

II. PRESENTATIONS

- A. Presentation to James Herb recognizing his Appointment as Emergency Management Coordinator by Governor Josh Shapiro.

III. PUBLIC SAFETY REPORT

- A. Skippack EMS Monthly Report – Skippack EMS President Barry Evans gave an update on calls responded to in April. They also reported that their new ambulance has arrived, and they hope to have it on the road by mid July 2025
- B. Skippack Fire Company Bi-Monthly Report – Chief Haydn Marriott reported on calls responded to in April and May 2025.

IV. PUBLIC COMMENT

Clint Buckwalter stated that the work on the trails looks good.

Sean Berk wanted to bring a situation to the attention of the Township occurring in Fort Bevon that could be a possible disturbance of the peace.

V. APPROVAL OF MINUTES

- A. Motion made by Barbara McGinnis, seconded by Nick Fountain, to approve the minutes of May 21, 2025, Board of Supervisors meeting. All in favor, motion carried.

VI. ADMINISTRATIVE ACTIONS

- A. Treasurer's Report as of May 31, 2025 – Motion made by Karen Lynch, seconded by Barbara McGinnis, to accept the Treasurer's Report as of May 31, 2025. All in favor, motion carried.
- B. Approval of Bills Paid May 22 – June 10, 2025
- | | |
|-----------------|---------------|
| General Fund | \$ 255,078.57 |
| Open Space Fund | \$ 1,854.49 |
| Sewer Fund | \$ 14,303.65 |
- Motion made by Nick Fountain, seconded by Barb McGinnis, to approve the bills paid May 22, - June 10, 2025. All in favor, motion carried.
- C. Bills to be Approved for Payment on June 11, 2025
- | | |
|-----------------|--------------|
| General Fund | \$ 59,390.05 |
| Open Space Fund | \$ 63,756.35 |
| Sewer Fund | \$ 1,505.00 |
- Motion made by Nick Fountain, seconded by Barbara McGinnis, to approve the bills for payment on June 11, 2025. All in favor, motion carried.

VII. PROFESSIONAL STAFF REPORTS

A. Township Engineer

1. Update on Trail and Road Improvement Projects - Trail Project in Palmer Park is going well and should be completed soon. GoreCon, Inc has started on our 2025 roadway improvement projects.
2. Motion to approve Resolution 2025-23 authorizing the submission of an application for the 2025 PA DCED Commonwealth Financing Authority Multimodal Transportation Fund Grant of \$1,700,000.00 from the Commonwealth Financing Authority to be used for the Perkiomen Creek Bridge Replacement project made by Nick Fountain, seconded by Barb McGinnis. All in favor, motion carried.
3. Motion to approve and award the bid for the Cross Road & Spencer Drive Pedestrian Crossing Project to Lenni Electric Corporation in the amount of \$207,735.53.
4. Introduction to Storm Water Presentation

B. Township Solicitor

1. Motion to approve Resolution 2025-24 Granting Conditional Preliminary/Final Land Development Approval for Janet Lynn Ventures LLC (WB Homes) to develop a contractor's design center and three residential apartments designated as Montgomery County Parcel 51-00-03172-00-8 made by Barbara McGinnis, seconded by Marian Ellis. All in favor, motion carried.

2. Motion to approve Resolution 2025-25 Granting Conditional Preliminary/Final Subdivision Approval to Wynstone Nominee 15 LLC made by Nick Fountain, seconded by Karen Lynch. All in favor, motion carried.
3. Motion to accept offer to sell and purchase real property from Rotelle Properties, LLC at 4065 Mensch Road for \$325,000.00, having been appraised at \$390,000.00 made by Paul Fox, seconded by Nick Fountain. All in favor, motion carried.

C. Township Planner – Jamie Magaziner present for Pennoni

1. Provided a presentation of progress made to date with the Comprehensive Plan to date. Next month we will present next steps and timeline.

D. Township Manager

1. Motion to approve Resolution 2025-26 for Appointment of Justin Stottlar as a Code Enforcement official made by Nick Fountain, seconded by Barbara McGinnis. All in favor, motion carried.
2. Overview of July 4th Celebration event.
3. Motion to approve the request for Ataxia Bike Ride to pass through Skippack Township and bring in private traffic safety services on Sunday, October 12, 2025 made by Marian Ellis, seconded by Barbara McGinnis. All in favor, motion carried.

VIII. OLD BUSINESS

- A. Severus Piceno LLC – 1132 Bridge Road - Land Development Plan Resubmission discussion. Will be on the agenda next month for approval.

IX. NEW BUSINESS – No new business at this time.

X. COMMENTS FROM THE BOARD

- A. Karen Lynch questioned the three ordinances discussed last month – Solicitation, Smoke Shops and E-Bikes. This matter will be addressed at next month's meeting when the solicitor is present. Karen also mentioned the need for first responder crisis awareness.
- B. Marian Ellis – Mentioned that she is happy that we were able to reduce the speed limits in areas and install flashing lights to create awareness. She thinks it's helping.
- C. Barbara McGinnis mentioned the need to address E-Bikes in our parks.

XI. ADJOURNMENT – The meeting was adjourned at 8:29 PM.