



SKIPPACK TOWNSHIP **BOARD OF SUPERVISORS**

Meeting Minutes
October 9, 2024 – 7:00pm

BOARD OF SUPERVISORS

Paul Fox, Chairman Present
Nick Fountain, Vice Chair Present
Marian Ellis Present
Karen Lynch Present
Barbara McGinnis Present

TOWNSHIP STAFF

Alice Eastmure, Manager Present
Joseph Kuhls, Esq. Present
Tim Woodrow, PE Present
Matt Wanamaker, AICP, PP Present
** Jaime Magaziner attended as Planner*

5:30pm – A Conditional Use Hearing was conducted pursuant to the Municipalities Planning Code on the Application of PS Capital Partners, LLC for the property located at 4335 Skippack Pike. The applicant requested a Conditional Use order pursuant to Skippack Township Zoning Ordinance §200-27.C(2)(a) to allow an events venue within the GC-General Commercial District, upon real properties commonly referred to as 4335 Skippack Pike, and more specifically designated as Montgomery County Parcels 51-00-03169-00-2 and 51-00-01276-53-6.

A Conditional Use Hearing was also conducted pursuant to the Municipalities Planning Code on the Application of Lehigh Valley Underground, LLC for the property located at 2031 Cressman Road. The applicant requested a Conditional Use order pursuant to Skippack Township Zoning Ordinance §200-29.C (2) to allow a contractor's storage yard enclosed by fencing, within the LI – Limited Industrial District, upon real property commonly referred to as 2031 Cressman Road, more specifically designated as Montgomery County Parcel 51-00-01306-00-2.

7:00pm – Chairman Paul Fox called the meeting to order and led the Pledge of Allegiance.

REGULAR MEETING:

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Fox announced that the Board discussed personnel at an Executive Session prior to the meeting.

II. PUBLIC SAFETY REPORT

- A.** Skippack EMS Monthly Report – Skippack EMS President Barry Evans provided a report on calls responded to in September.
- B.** Skippack Fire Company Bi-Monthly Report – Skippack Fire Chief Haydn Marriott provided a report on calls from August 1 to September 30.
Mr. Fox and the Board of Supervisors presented Skippack Fire Company with a plaque to recognize them on their 125th Anniversary.

III. PUBLIC COMMENT

Aileen Johnson, Perkiomen Valley Library Branch Manager, gave an update on the library and shared that their annual appeal letters for funding were sent out.

Cindi Veverka inquired about the parcel in the Conditional Use hearing.

Deb McCabe expressed appreciation for the Community Day event and shared information about the library Book Mobile, which was at the Touch-a-Truck event.

A resident expressed concerns with parking and pedestrians during Skippack Days.

Sam Engle thanked the supervisors for their support of Skippack Historical Society and shared that the Fall Fest at the Farm Museum would be held on October 19 from 11-4.

Kathryn LeSage expressed concerns with the new traffic pattern at Mensch Road and Cross Road.

Mr. Fountain requested a roll call vote be taken for all actions taken by the Board.

IV. APPROVAL OF MINUTES

- A. Motion made by Ms. Lynch, seconded by Ms. McGinnis, to approve the September 11, 2024, Board of Supervisors minutes. ROLL CALL VOTE:

Lynch – yes; Ellis – yes; Fountain – no; McGinnis – yes; Fox – yes.
Motion carried.

V. ADMINISTRATIVE ACTIONS

- A. Treasurer’s Report as of September 30, 2024 – Ms. Nonamaker reminded the Board that the Budget Workshop will be held on October 16.

- B. Approval of Bills Paid September 11 – October 8, 2024

General Fund	\$ 235,926.91
Open Space Fund	\$ 1,771.88
Sewer Fund	\$ 110,472.83

Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve the bills paid September 11 – October 8, 2024. ROLL CALL VOTE:

Lynch – yes; Ellis – yes; Fountain – yes; McGinnis – yes; Fox – yes.
Motion carried.

- C. Bills to be Approved for Payment on October 9, 2024

General Fund	\$ 480,733.21
Open Space Fund	\$ 25,119.58
Sewer Fund	\$ 119,008.45
Liquid Fuels Fund	\$ 402,233.74

Motion made by Mr. Fountain, seconded by Ms. McGinnis, to approve the bills paid October 9, 2024. ROLL CALL VOTE:

Lynch – yes; Ellis – yes; Fountain – yes; McGinnis – yes; Fox – yes.

Motion carried.

VI. PROFESSIONAL STAFF REPORTS

A. Township Engineer

1. Motion made by Mr. Fountain, seconded by Ms. McGinnis, to authorize Mr. Woodrow to seek bids for snow and ice removal for the 2024-25 winter season. ROLL CALL VOTE:
Lynch – yes; Ellis – yes; Fountain – yes; McGinnis – yes; Fox – yes.
Motion carried.

B. Township Solicitor – No report.

C. Township Planner

1. Comprehensive Plan Update – Ms. Magaziner shared that it was a good month of community outreach, including stakeholder group meetings, and a table for feedback at Community Day and Skippack Days. The Community Survey is now available online and at the Township Building.

D. Township Manager

1. Motion made by Ms. Lynch, seconded by Ms. McGinnis, to approve a Special Event permit for the Iron Bridge Block Party, located at 480 Mockingbird Lane, Collegetown on October 11, 2024, from 3-9pm. Barriers were requested for the neighborhood block party. ROLL CALL VOTE:
Lynch – yes; Ellis – yes; Fountain – yes; McGinnis – yes; Fox – yes.
Motion carried.
2. Ms. Eastmure notified the Board that she received a letter from Supervisor McGinnis electing to participate in health insurance benefits through Skippack Township.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

- A. 3853 Skippack Pike, LLC – Preliminary/Final Land Development application - Kevin Fruck, Cornerstone Consulting Engineers, presented plans for a proposed parking lot extension at the property located at 3853 Skippack Pike, on behalf of the applicant. A review letter from Mr. Woodrow was addressed. Mr. Woodrow also suggested that the driveway be widened for easier access. There are no proposed additions or modifications to the existing structure.

IX. COMMENTS FROM THE BOARD

Ms. Lynch shared that she would be attending a “best practices” meeting regarding plans for the upcoming America250 celebration in 2026. She noted that she would be attending in a dual role as Township Supervisor and a member of Skippack Historical Society.

Ms. Ellis shared that she received a call from a neighbor regarding the draught and poor grass conditions. She inquired on his behalf if future land developers could restore topsoil instead of removing it when construction is complete. The neighbor also inquired about the use of open space for stormwater retention basins.

Mr. Fountain shared that he and Mr. Fox had been invited by Representative Bradford's office to a meeting to receive updates on the Youth Development Center at SCI Phoenix. There are currently three residents, with that number supposed to increase in the coming weeks. Construction was still in progress at the time of the meeting. Mr. Fountain also shared that Senator Pennycuick's office had informed them of an attempted escape at the prison. The Senator is working on reforms to the prison at the state level.

X. ADJOURNMENT – The meeting was adjourned at 7:58pm.