



SKIPPACK TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes - May 10, 2023

BOARD OF SUPERVISORS

- Franco D'Angelo, Chairman
- Paul Fox, Vice Chair
- Nicholas Fountain
- Benjamin Webb
- Barbara McGinnis

TOWNSHIP STAFF

- Alice Eastmure, Manager
- Barry Miller, Esq.
- Tim Woodrow, PE
- Joseph Zadlo, AICP
- Joseph Kuhls, Esq.

7:30 PM – Mr. Fox, Vice Chair, called the meeting to order by asking everyone to rise and join him in the Pledge of Allegiance.

I. ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Fox announced that the Board held an Executive Session prior to the meeting and discussed personnel and legal matters.

II. PUBLIC COMMENT

Clint Buckwalter shared that he is enjoying the parks and the free yoga program at the township. Mr. Buckwalter appreciates the pickleball courts and felt the township did a nice job blowing the dirt off them when they were muddy. He also said that he walks every day and noticed that when it rains, the trail gets muddy by the tennis courts. Mr. Buckwalter asked if our public works department could please tend to this as well.

Justin Glennon expressed concerns about the township and questions about the pending development. Mr. Glennon also expressed concerns about the levels and possible contamination of the airport soil.

Joseph Maher inquired about the status of a potential crosswalk at the Meadow Glen and asked if there were any updates on grants or funding for the project. Mr. Fox reminded the public that Public Comment is not for questions and answers.

Mary Myers inquired about soil testing at the airport and expressed concerns about the potential contamination of the soil at the airport.

Marian Ellis suggested there would be no harm in additional testing at the airport and asked if it could be a prerequisite to alleviate concerns.

Tanya Kateusz expressed concerns about the airport development and the environmental impact and demands of the development on the roads, schools, water, sewer, and safety.

III. APPROVAL OF THE APRIL 12, 2023 MINUTES

Motion made by Ms. McGinnis to approve the April 12, 2023 minutes. Mr. Webb seconded the motion. All in favor, motion carried.

IV. CORRESPONDENCE

Ms. Eastmure stated there was no correspondence this month.

V. ADMINISTRATIVE ACTIONS

A. Treasurer’s Report as of April 30, 2023

Motion made by Mr. Fox to approve the treasurer’s report as of April 30, 2023. Mr. Fountain seconded the motion. All in favor, motion carried.

B. Bills Paid April 1-30, 2023:

General Fund	= \$ 349,683.83
Sewer Fund	= \$ 115,636.43
Open Space Fund	= \$ 9,351.27
All Other Funds	= \$ 41,636.79

Motion made by Ms. McGinnis to approve the bills paid April 1-30, 2023. Motion seconded by Mr. Fountain. All in favor, motion carried.

C. Bills for Payment on May 11, 2023:

General Fund	= \$ 19,329.03
Sewer Fund	= \$ 114,361.79
Open Space Fund	= \$ 2,154.56

Motion made by Ms. McGinnis to approve the interim bills for payment on May 11, 2023. Motion seconded by Mr. Fountain. All in favor, motion carried.

VII. REPORTS

A. Engineer –

1. Motion made by Mr. Fox to authorize payment No. 5 of \$53,994.60 to James R. Kenney for the Landis Trail Extension. Motion seconded by Ms. Ginnis. All in favor, motion carried.
2. Mr. Woodrow spoke about the work done thus far by Marc Salamone at the Knolls at Skippack. Deborah McCabe inquired about the jam of water at the property. Mr. Woodrow replied that it is a sediment basin required by the Montgomery County Conservation District and he will make sure it is cleaned up. Motion made by Mr. Fox to authorize escrow release No. 5 of \$27,232 for the Knolls at Skippack, 4446 Skippack Pike. Motion seconded by Ms. McGinnis. All in favor, motion carried.
3. Motion made by Mr. Webb to award the bid for the 2023 Skippack Trail to James R. Kenney Excavating & Paving, Inc., the lowest bidder, for an amount of \$186,500. Motion seconded by Ms. McGinnis. All in favor, motion carried. Sam Engle inquired about the timing of the work due to

the Fourth of July Celebration held in Palmer Park. Mr. Woodrow replied that he would make note of that event to Jim Kenney.

4. Motion made by Ms. McGinnis to approve Resolution 2023-20, granting approval to the Mill Run Subdivision and Land Development – 761 Colledgeville Road, LLC. Motion seconded by Mr. Fountain. A roll call vote was held. Motion carried unanimously.
5. Motion made by Mr. Fox to approve Resolution 2023-22 to transfer sewer information to the DEP for 761 Colledgeville Road. Motion seconded by Ms. McGinnis. All in favor, motion carried.

B. Solicitor

1. Mr. Kuhls conducted a public hearing on Ordinance No. 362, which would authorize execution of a cable franchise agreement between the township and Comcast. Mr. Kuhls stated that this is a renewal agreement, which grants Comcast access to township roads as needed and the exchange gives 5% of Skippack revenues back to the township. Mr. Fountain made a motion to close the hearing. Motion seconded by Ms. McGinnis. All in favor, motion carried.
2. Mr. Fox made a motion to adopt Ordinance No. 362, authorizing execution of an agreement of a cable franchise agreement between the township and Comcast. Motion seconded by Mr. Fountain. All in favor, motion carried.
3. Mr. Fox made a motion to provide a 5% merit increase to the salary of Township Manager, Ms. Alice Eastmure. Motion seconded by Mr. Fountain. All in favor, motion carried.

C. Planner

D. Manager

1. Motion made by Ms. McGinnis to approve the special event permit for the Winetober ‘Spring Fest’ at the 4H Center on May 20, 2023. Motion seconded by Mr. Fountain. All in favor, motion carried.
2. Motion made by Ms. McGinnis to approve the special event permit for the Brothers Kershner ‘Still Waters’ Brewfest at the 4H Center on June 3, 2023. Motion seconded by Mr. Fountain. All in favor, motion carried.
3. Motion made by Ms. McGinnis to approve the special event permit for the MDI Management Skippack Carnival at 4044 Skippack Pike, June 13-17, 2023. Motion seconded by Mr. Fountain. All in favor, motion carried.
4. Motion made by Mr. Fox to approve the proposal from Wiesner Consulting, LLC to perform an audit and consulting to the township. Motion seconded by Mr. Fountain. All in favor, motion carried.
5. Motion made by Mr. Fox to approve the proposal from Eckert Seamans Labor Attorney to review the employee manual and HR procedures at the township. Motion seconded by Mr. Fountain. All in favor, motion carried.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT

The meeting was adjourned at 8:11pm.