

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS
JANUARY 4, 2016 ORGANIZATIONAL MEETING**

BOARD OF SUPERVISORS		TOWNSHIP STAFF	
Franco D'Angelo-Chairman	Present	Theodore Locker, Jr., Manager	Present
Paul Fox-Vice Chair	Present	Barry Miller, Esq.	Present
William Parkins, Jr.	Present	Tim Woodrow, PE	Present
Jeanene Friel	Present	Joseph Zadlo, AIA	Present
Nicholas Fountain	Present		

I. RE-ORGANIZATION SESSION

ELECTION OF CHAIRPERSON: FRANCO D'ANGELO

MR.FOX NOMINATED FRANCO D'ANGELO FOR CHAIRMAN.SECONDED BY MR.PARKINS. VOTE 5-0, MOTION CARRIED.

ELECTION OF VICE CHAIRPERSON: PAUL FOX

MR.PARKINS NOMINATED PAUL FOX FOR VICE CHAIR. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

POSITION APPOINTMENTS:

Manager: Theodore R. Locker, Jr.

Secretary: Theodore R. Locker, Jr.

Treasurer: Jerry Kluka

Assistant Secretary: Peggy White

Zoning Officer: Theodore R. Locker, Jr.

Code Enforcement Officer: Theodore R. Locker, Jr. and Pennoni Associates, Inc.

Parks and Recreation Director: Donna Ciliberto

Fire Marshal &Emergency Management Coordinator: Josh Kratz

Pension Administrator: Theodore R. Locker, Jr.

MOTION MADE BY MR. FOX TO APPROVE ALL POSITION APPPOINTMENTS. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

Public Works Foreman: William Parkins, Jr.

Public Works Foreman Hourly Rate and Overtime Rate Recommendation - \$34.22 and Overtime-\$51.33.

MOTION MADE BY MR. FOX TO APPROVE WILLIAMS PARKINS, JR. FOR PUBLIC WORKS FORMAN AND RECOMMEND APPROVAL BY THE AUDITORS.MOTION SECONDED BY MR. FOUNTAIN. THE PAY RATE WILL BE VOTED ON BY THE AUDITOR BOARD. VOTE 4-0-1, MR. PARKINS ABSTAINED FROM VOTING, MOTION CARRIED.

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BOARD APPOINTMENTS:

Vacancy Board Chairperson: 1-year term expiring December 31, 2016 – Anthony Bucci
MOTION MADE BY MR. D'ANGELO TO APPOINT ANTHONY BUCCI AS VACANCY BOARD CHAIRMAN. MOTION SECONDED BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

Park Board: One 5-year term expiring December 31, 2020 – Alexander Jablov
MOTION MADE BY MR. FOUNTAIN TO APPOINT ALEXANDER JABLOKOV TO THE PARK BOARD. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

Planning Commission: One 4-year term expiring December 31, 2019 – Gerald Rader
MOTION MADE BY MR. D'ANGELO TO APPOINT GERALD RADER TO THE PLANNING COMMISSION. MOTION SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

Zoning Hearing Board: One 5 year terms expiring December 31, 2020 – Jack White
MOTION MADE BY MR. FOX TO APPOINT JACK WHITE TO THE ZONING HEARING BOARD. SECONDED BY MR.PARKINS. VOTE 5-0, MOTION CARRIED.

Zoning Hearing Board: Resolution No. 2016-01.
MOTION MADE BY MR FOX TO ACKNOWLEDGE APPOINTEES FRED CHENDORAIN, JACK WHITE, THERESE A. GENTILE, DIANE FISHER AND ROBIN CUSHMAN TO THE ZONING HEARING BOARD AS OUTLINED IN RESOLUTION NO. 2016-01.MOTION SECONDED BY MS. MICHENER.VOTE 5-0, MOTION CARRIED.

North Penn Water Authority: 1 year term expiring December 31, 2016-Richard Fiore
MOTION MADE BY MR. D'ANGELO TO APPOINT RICHARD FIORE TO THE NORTH PENN WATER AUTHORITY. MOTION SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

UCC Board of Appeals: One-5 year term expiring on December 31, 2020- Gerry Gorski
MOTION MADE BY MR. D'ANGELO TO APPOINT GERRY GORSKI TO THE UCC BOARD OF APPEALS. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

Elected Auditor- One – 2 year term to Fill Vacancy- Michael Wells
MOTION MADE BY MR. D'ANGELO TO APPOINT MICHAEL WELLS TO THE BOARD OF AUDITORS. SECONDED BY MR. FOX.VOTE 5-0, MOTION CARRIED.

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PROFESSIONAL APPOINTMENTS:

Solicitor: Resolution 2016-02 Law Offices of Barry Miller, Esq.
MOTION MADE BY MR. FOX TO APPOINT BARRY MILLER, ESQ. AS SKIPPACK TOWNSHIP SOLICITOR. SECOND BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

Engineer: Resolution 2016-03 Woodrow & Associates, Inc.
MOTION MADE BY MS. MICHENER TO APPOINT WOODROW & ASSOCIATES AS TOWNSHIP ENGINEER. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

Traffic Engineer: Resolution 2016-04 Traffic Planning & Design, Inc.
MOTION MADE BY MS. MICHENER TO APPOINT TRAFFIC PLANNING & DESIGN, INC. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

Planner: Resolution 2016-05 Joseph A. Zadlo, AIA.
MOTION MADE BY MR. D'ANGELO TO APPOINT JOSEPH A. ZADLO AS TOWNSHIP PLANNER. SECONDED BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

Inspection Service: Resolution 2016-06 Pennoni Associates, Inc.
MOTION MADE BY MR. FOX TO APPOINT PENNONI ASSOCIATES, INC. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

Auditor/CPA : Resolution 2016-07 Maille, LLP.
MOTION MADE BY MR. FOX TO APPOINT MAILLE, LLP AS TOWNSHIP AUDITOR/CPA. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

ZHB Solicitor Fee: Resolution 2016-08 Establish Rate of \$125.00 per hour
MOTION MADE BY MR. FOX TO APPROVE THE ZHB SOLICITOR FEE. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

Depositories: Resolution 2016-09 First Niagara Bank & T.D. Bank & Univest Bank
MOTION MADE BY MR. D'ANGELO TO APPOINT FIRST NIAGARA BANK, T.D. BANK AND UNIVEST BANK. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

ESTABLISHMENTS:

2016 Tax Rates: Resolution 2016-10
MOTION MADE BY MR. FOUNTAIN TO APPROVE RESOLUTION 2016-10. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

Meeting Dates: Resolution 2016-11
MOTION MADE BY MS. MICHENER TO APPROVE RESOLUTION 2016-11. SECONDED BY MR. FOUNTAIN.

Holiday Schedule: Resolution 2016-12
MOTION MADE BY MR. FOX TO APPROVE RESOLUTION 2016-12. SECONDED BY MS. MICHENER. VOTE 5-0, MOTION CARRIED.

Code Official: Resolution 2016-13
MOTION MADE BY MR. PARKINS TO APPROVE RESOLUTION 2016-13. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

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JANUARY 4, 2016 ORGANIZATIONAL MEETING**

Manager's Bond: \$100,000

MOTION MADE BY MR. PARKINS TO APPROVE MANAGER'S BOND-\$100,000.
SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION ACRRIED.

Treasurer's Bond: \$200,000

MOITON MADE BY MR. D'ANGELO TO APPROVE TREASURER'S BOND-\$200,000.
SECONDED BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

Mileage Rate: \$. 54 cents per mile

MOTION MADE BY MR. FOX TO APPROVE MILEAGE RATE \$.54 CENTS PER
MILE.SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

**PSATS Annual Convention Delegates and One Voting Member (Board of Supervisors, Tax
Collector, Treasurer, Mr. Locker and Voting Member, Nicholas Fountain, Jerry Kluka)**

MOTION MADE BY MR. FOX TO APPROVE PSATS ANNUAL CONVENTION
DELEGATES AND ONE VOTING MEMBER (BOARD OF SUPERVISORS, TAX
COLLECTOR, TREASURER, MR. LOCKER AND VOTING MEMBER NICHOLAS
FOUNTAIN).SECONDED BY MR.PARKINS. VOTE 5-0, MOTION CARRIED.

REGULAR MEETING

II. PUBLIC HEARING

III. PUBLIC COMMENT:

Pat Dalton from the Meadow Glen sub division questioned how the Township will protect the
roads in Phase 1 from the heavy vehicles during the construction of Phase 3.

IV. APPROVAL OF THE DECEMBER 10, 2015 MINUTES

MOTION MADE BY MS MICHENER TO APPROVE THE DECEMBER 10, 2015 MINUTES.
MOTION SECONDED BY MR.FOX. VOTE 5-0, MOTION CARRIED.

V. CORRESPONDENCE:

Perkiomen Valley Library - Thank you for Annual Support.

VI. ADMINISTRATIVE ACTIONS:

A. Treasurer's Report as of December 31, 2015:

MOTION MADE BY MR.FOX TO APPROVE THE TREASURER'S REPORT.
MOTION SECONDED BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

B. Interim Bills Paid on December 24, 2015:

General Fund	= \$ 69,381.60
Sewer Fund	= \$ 1,399.41
Open Space Fund	= \$ 595.54

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JANUARY 4, 2016 ORGANIZATIONAL MEETING**

MOTION MADE BY MR. FOX TO APPROVE THE INTERIM BILLS PAID ON DECEMBER 24, 2015. MOTION SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

C. Bills for Payment on January 4, 2016:

General Fund = \$ 12,750.67
Sewer Fund = \$ 88,113.30
Open Space Fund = \$ 511.88

MOTION MADE BY MR.FOX TO APPROVE THE BILLS PAID ON JANUARY 4, 2016. MOTION SECONDED BY MS.MICHENER. VOTE 5-0, MOTION CARRIED.

VII. REPORTS:

A. Engineer:

1. Toll Brothers- Meadow Glen – Release # 21-\$159,295.14.

MOTION MADE BY MR. PARKINS TO APPROVE MEADOW GLEN – RELEASE #21-\$159,295.14. SECONDED BY MR.FOX. VOTE 5-0, MOTION CARRIED.

2. Blooming Glen Contractors- Biltmore Phase 2 – Final Release-\$10,000.00

MOTION MADE BY MR. FOX TO APPROVE BILTMORE PHASE 2-FINAL RELEASE-\$ 10,000.00.SECONDED BY MS. MICHENER. VOTE 4-0, MOTION CARRIED. MR. D'ANGELO ABSTAINED FROM VOTING.

3. GoreCon- 2014 Road Project-Final Release- \$10,000.000.

TABLED

4. GoreCon- 2015 Road Project-Release # 1- \$440,408.14.

MOTION MADE BY MR. D'ANGELO TO APPROVE GORECON-2015 ROAD PROJECT-RELEASE #1- \$440,408.14.THE TOWNSHIP WILL MAKE PAYMENT OF \$420,000.00 HOLDING \$20,408.14 UNTIL WORK ON TOWNSHIP LINE ROAD IS COMPLETED. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

B. Solicitor

C. Planner:

Mr. Zadlo gave an update on the Township's Flood Plain Ordinance.

D. Manager:

1. Special Event Permit- Skippack Village Carnival- June 1-5, 2016.

MOTION MADE BY MR. FOX TO APPROVE SKIPPACK VILLAGE CARNIVAL. SECONDED BY MR. FOUNTAIN, VOTE 5-0, MOTION CARRIED.

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JANUARY 4, 2016 ORGANIZATIONAL MEETING**

2. Special Event Permit- 4th of July Parade- July 4, 2016.

MOTION MADE BY MR. D'ANGELO TO APPROVE JULY 4, 2016 PARADE. SECONDED BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ADJOURNMENT: The meeting was adjourned at 7:54 PM.