

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS  
JANUARY 5, 2015 ORGANIZATIONAL MEETING**

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**BOARD OF SUPERVISORS**

Franco D'Angelo-Chairman	Present
Paul Fox-Vice Chair	Present
William Parkins, Jr.	Present
Jeanene Friel	Present
Nicholas Fountain	Present

**TOWNSHIP STAFF**

Theodore Locker, Jr., Manager	Present
Barry Miller, Esq.	Present
Tim Woodrow, PE	Present
Joseph Zadlo, AIA	Present

**I. RE-ORGANIZATION SESSION**

**ELECTION OF CHAIRPERSON: FRANCO D'ANGELO**

MR.PARKINS NOMINATED FRANCO D'ANGELO FOR CHAIRMAN.SECONDED BY MR. FOX. VOTE 4-0, MOTION CARRIED.

**ELECTION OF VICE CHAIRPERSON: PAUL FOX**

MR.D'ANGELO NOMINATED PAUL FOX FOR VICE CHAIR. SECONDED BY MR. PARKINS. VOTE 4-0, MOTION CARRIED.

**POSITION APPOINTMENTS:**

**Manager: Theodore R. Locker, Jr.**

**Secretary: Theodore R. Locker, Jr.**

**Treasurer: Jerry Kluka**

**Assistant Secretary: Peggy White**

**Zoning Officer: Theodore R. Locker, Jr.**

**Code Enforcement Officer: Theodore R. Locker, Jr. and Pennoni Associates, Inc.**

**Parks and Recreation Director: Donna Ciliberto**

**Fire Marshal &Emergency Management Coordinator: Josh Kratz**

**Pension Administrator: Theodore R. Locker, Jr.**

MOTION MADE BY MR. FOX TO APPROVE ALL POSITION APPPOINTMENTS. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

**Public Works Foreman: William Parkins, Jr.**

**Public Works Foreman Hourly Rate and Overtime Rate Recommendation - \$34.22 and Overtime-\$51.33.**

MOTION MADE BY MR. D'ANGELO TO APPROVE WILLIAMS PARKINS, JR. FOR PUBLIC WORKS FORMAN AND RECOMMEND APPROVAL BY THE AUDITORS.MOTION SECONDED BY MR. FOX.THE PAY RATE WILL BE VOTED ON BY THE AUDITOR BOARD. VOTE 4-0-1, MR. PARKINS ABSTAINED FROM VOTING, MOTION CARRIED.

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**BOARD APPOINTMENTS:**

**Vacancy Board Chairperson: 1-year term expiring December 31, 2015.**

MOTION MADE BY MR. FOX TO APPOINT ANTHONY BUCCI AS VACANCY BOARD CHAIRMAN. MOTION SECONDED BY MR. PARKINS. VOTE 5-0, MOTION CARRIED.

**Park Board: 5-year term expiring December 31, 2019 – Darren Boorse**

MOTION MADE BY MR. D'ANGELO TO APPOINT DARREN BOORSE TO THE PARK BOARD. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

**Park Board: 1-year term expiring December 31, 2015 – Alexander Jablov**

MOTION MADE BY MR. D'ANGELO TO APPOINT ALEXANDER JABLOKOV TO THE PARK BOARD. SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

**Planning Commission: One 4-year term expiring December 31, 2018 – Bradley DeForest**

MOTION MADE BY MR. PARKINS TO APPOINT BRADLEY DEFOREST TO THE PLANNING COMMISSION. MOTION SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

**Zoning Hearing Board: One 5 year terms expiring December 31, 2019 – Therese Gentile**

MOTION MADE BY MR. PARKINS TO APPOINT THERESE GENTILE TO THE ZONING HEARING BOARD. SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**Zoning Hearing Board: Resolution No. 2015-01.**

MOTION MADE BY MR. PARKINS TO ACKNOWLEDGE APPOINTEES FRED CHENDORAIN, JACK WHITE, THERESE A. GENTILE, DIANE FISHER AND ROBIN CUSHMAN TO THE ZONING HEARING BOARD AS OUTLINED IN RESOLUTION NO. 2015-01. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**North Penn Water Authority: 1 YEAR TERM EXPIRING DECEMBER 31, 2015.**

MOTION MADE BY MS. FRIEL TO APPOINT ROBERT FISHER TO THE NORTH PENN WATER AUTHORITY. MOTION SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

**PROFESSIONAL APPOINTMENTS:**

**Solicitor: Resolution 2015-02 Law Offices of Barry Miller, Esq.**

**Engineer: Resolution 2015-03 Woodrow & Associates, Inc.**

**Traffic Engineer: Resolution 2015-04 Traffic Planning & Design, Inc.**

**Planner: Resolution 2015-05 Joseph A. Zadlo, AIA**

**Inspection Service: Resolution 2015-06 Pennoni Associates, Inc.**

**Auditor/CPA : Resolution 2015-07 Maille, LLP.**

**ZHB Solicitor Fee: Resolution 2015-08 Establish Rate of \$125.00 per hour**

**Depositories: Resolution 2014-09 First Niagara Bank & T.D. Bank**

MOTION MADE BY MR. PARKINS TO APPROVE PROFESSIONAL APPOINTMENTS. MOTION SECONDED MS. FRIEL. VOTE 5-0, MOTION CARRIED.

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**ESTABLISHMENTS:**

**2014 Tax Rates: Resolution 2015-10**  
**Meeting Dates: Resolution 2015-11**  
**Holiday Schedule: Resolution 2015-12**  
**Manager's Bond: \$100,000**  
**Treasurer's Bond: \$200,000**  
**Mileage Rate: \$57.5 cents per mile**

MOTION MADE BY MR. D'ANGELO TO APPROVE ESTABLISHMENTS. SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**PSATS Annual Convention Delegates and One Voting Member (Board of Supervisors, Tax Collector, Mr. Locker and Voting Member, Nicholas Fountain)**

MOTION MADE BY MR. FOX TO APPROVE PSATS ANNUAL CONVENTION DELEGATES AND ONE VOTING MEMBER (BOARD OF SUPERVISORS, TAX COLLECTOR, MR. LOCKER AND VOTING MEMBER NICHOLAS FOUNTAIN). SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**REGULAR MEETING**

**II. PUBLIC HEARING**

Keystone Fellowship Church – Conditional Use – 2024 Cressman Road

**III. PUBLIC COMMENT: NONE**

**IV. APPROVAL OF THE DECEMBER 10, 2014 MINUTES**

MOTION MADE BY MR. D'ANGELO TO APPROVE THE DECEMBER 10, 2014 MINUTES. MOTION SECONDED BY MR. FOX. VOTE 5-0, MOTION CARRIED.

**V. CORRESPONDENCE:**

**VI. ADMINISTRATIVE ACTIONS:**

**A. Treasurer's Report as of December 31, 2014:**

MOTION MADE BY MR. FOX TO APPROVE THE TREASURER'S REPORT. MOTION SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**B. Interim Bills Paid on December 24, 2014:**

General Fund = \$ 57,776.44  
Sewer Fund = \$ 3,008.32  
Open Space Fund = \$ 3,192.56

MOTION MADE BY MR. D'ANGELO TO APPROVE THE INTERIM BILLS PAID ON DECEMBER 24, 2014. MOTION SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

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**C. Bills for Payment on January 5, 2015:**

General Fund = \$ 47,801.47  
Sewer Fund = \$ 13,789.28  
Open Space Fund = \$ 336.48

MOTION MADE BY MR. D'ANGELO TO APPROVE THE BILLS PAID ON JANUARY 5, 2015. MOTION SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

**VII. REPORTS:**

**A. Engineer:**

- 1. 2014 Road Base Repair – Gore Con – Release #1 - \$179,808.00.**

MOTION MADE BY MR. D'ANGELO TO APPROVE GORE CON RELEASE #1- \$179,808.00. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTION CARRIED.

**B. Solicitor:**

**C. Planner:**

**D. Manager:**

- 1. Authorization to Acquire a parcel of land on Penn Drive for Public Sewer Purposes- Parcel # 51-00-02929-10-7.**

MOTION MADE BY MR. D'ANGELO TO APPROVE AUTHORIZATION TO ACQUIRE PARCEL OF LAND ON PENN DRIVE. SECONDED BY MR. FOUNTAIN, VOTE 5-0, MOTION CARRIED.

- 2. Authorization to bid Guide Rail Work for the Hudnut Road Bridge.**

MOTION MADE BY MR. PARKINS TO APPROVE GUIDE RAIL WORK ON HUDNUT ROAD. SECONDED BY MR. FOUNTAIN. VOTE 5-0, MOTON CARRIED.

**VIII. OLD BUSINESS:**

**IX. NEW BUSINESS:**

**A. Keystone Fellowship Church – Conditional Use – 2024 Cressman Road**

MOTION MADE BY MR. PARKINS TO APPROVE KEYSTONE FELLOWSHIP CHURCH CONDITONAL USE. SECONDED BY MS. FRIEL. VOTE 5-0, MOTION CARRIED.

**X. ADJOURNMENT:** The meeting was adjourned at 8:55 PM.