

**SKIPPACK TOWNSHIP BOARD OF SUPERVISORS  
APRIL 9, 2008 MINUTES**

<b>BOARD OF SUPERVISORS</b>		<b>TOWNSHIP STAFF</b>	
Mark Marino	Present	Theodore Locker, Jr., Manager	Present
Timothy Moran	Present	Jill Zimmerman, Esquire	Present
Mary Beth LaBelle	Present	Timothy P. Woodrow, PE	Present
William Parkins	Present	Joseph Zadlo	Present
Jeanene Friel	Absent		

**7:00 PM PUBLIC HEARING**

**CONDITIONAL USE – CRICKET COMMUNICATIONS – 3526 SKIPACK PIKE**

**Applicant proposes the installation of communications antennas on the existing communication tower located on the subject property. Applicant will also place equipment cabinets on the ground adjacent to the communication tower.**

- Township entered all township conditional use exhibits
- Mr. Lemanowicz entered all applicants conditional use exhibits.

MOTION MADE BY MS. LABELLE TO APPROVE THE CONDITIONAL USE – CRICKET COMMUNICATIONS – 3526 SKIPACK PIKE. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**CONDITIONAL USE – CRICKET COMMUNICATION – SCIG PROPERTY**

**Applicant proposes the installation of communications antennas on the existing communication tower located on the subject property. Applicant will also place equipment cabinets on the ground adjacent to the communication tower.**

- Township entered all township conditional use exhibits
- Mr. Lemanowicz entered all applicants conditional use exhibits.

MOTION MADE BY MS. LABELLE TO APPROVE THE CONDITIONAL USE – CRICKET COMMUNICATIONS – SCIG PROPERTY. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**7:30 PM PUBLIC COMMENT**

Mary Gehman inquired about how a Resolution is proposed and adopted.

Mary Gehman inquired about Escrow for THP Biltmore.

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Mary Gehman inquired about authorization to act on escrow for Lucon Business Park.

Mary Ann Truskowski inquired about Township Administration Staffing.

Joan Hall inquired about the use of Township Building Kitchen. The Board of Supervisor decided that a \$25 deposit was needed for the use of Township Building Kitchen.

**MOTION MADE BY MR. MORAN TO APPROVE A \$25 DEPOSIT FOR THE USE OF TOWNSHIP BUILDING KITCHEN. MOTION SECONDED BY MS. LABELLE. VOTE 4-0, MOTION CARRIED**

Mary Gehman inquired about the keys to Township Building Kitchen.

Steve Niechcielski informed the Board of Supervisors about used tires lying on the side of the Perkiomen Creek Road. Mr. Parkins informed the Board that the tires were removed.

Mr. Lemanowicz requested a waiver of land development for both Cricket Communication Projects.

**I. APPROVAL OF THE MARCH 12, 2008 MINUTES**

**MOTION MADE BY MS. LABELLE TO APPROVE THE MARCH 12, 2008 MINUTES. MOTION SECONDED BY MR. PARKINS. VOTE 4-0, MOTION CARRIED.**

**II. CORRESPONDENCE**

- A. Request from Perkiomen Valley High School Post Prom Committee for a \$200 donation.

**MOTION MADE BY MS. LABELLE TO APPROVE THE REQUEST FROM PERKIOMEN VALLEY HIGH SCHOOL POST PROM COMMITTEE FOR A \$200 DONATION. MOTION SECONDED BY MR. PARKINS. VOTE 4-0, MOTION CARRIED.**

- B. Request from Collegeville Borough for Fire Police assistance on May 17, 2008.

**MOTION MADE BY MR. MORAN TO APPROVE THE REQUEST FROM COLLEGEVILLE BOROUGH FOR FIRE ASSISTANCE ON MAY 17, 2008. MOTION SECONDED BY MS. LABELLE. VOTE 4-0, MOTION CARRIED.**

- C. Request for the addition of Stop Signs on Second Avenue.

**MR. PARKINS OPPOSED THE REQUEST FOR THE ADDITION OF STOP SIGNS ON SECOND AVENUE. MR. MARINO AGREED.**

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**II. ADMINISTRATIVE ACTIONS**

**A. Treasurer's Report as of March 31, 2008**

MOTION MADE BY MR. MORAN TO APPROVE THE TREASURER'S REPORT AS OF MARCH 31, 2008. MOTION SECONDED BY MS. LABELLE. VOTE 4-0, MOTION CARRIED.

**B. Interim Bills Paid on March 25, 2008**

General Fund	= \$34,752.15
Sewer Fund	= \$ 1,053.07
Park/Open Space	= \$14,194.13

MOTION MADE BY MS. LABELLE TO APPROVE THE INTERIM BILLS PAID ON MARCH 25, 2008. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**C. Bills for Payment on April 10, 2008**

General Fund	= \$52,183.39
Sewer Fund	= \$52,329.73
Parks/Open Space	= \$ 5,882.05

MOTION MADE BY MS. LABELLE TO APPROVE THE BILLS FOR PAYMENT ON APRIL 10, 2008. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**III. REPORTS**

**A. Engineer**

1. Harmony Meadows Sewer Project Payment = \$121,110.00

MOTION MADE BY MS. LABELLE TO APPROVE THE HARMONY MEADOWS SEWER PROJECT PAYMENT = \$121,110.00. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

2. Winstons Way Escrow Release #2 = \$20,983.10

MOTION MADE BY MS. LABELLE TO APPROVE THE WINSTONS WAY ESCROW RELEASE #2 = \$20,983.10. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**B. Solicitor**

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1. Authorization to pay just compensation for Hallmans Grove – Resolution 2008-27

MOTION MADE BY MS. LABELLE TO APPROVE THE AUTHORIZATION TO PAY JUST COMPENSATION FOR HALLMANS GROVE – RESOLUTION 2008-27. MOTION SECONDED BY MR. PARKINS. VOTE 4-0, MOTION CARRIED.

2. Authorization to appoint Theodore R. Locker, Jr. as Township Secretary – Resolution 2008-28

MOTION MADE BY MS. LABELLE TO APPROVE THE AUTHORIZATION TO APPOINT THEODORE R. LOCKER, JR. AS TOWNSHIP SECRETARY – RESOLUTION 2008-28. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

3. Authorization to act on escrow for Lucon Business Park

MOTION MADE BY MS. LABELLE TO APPROVE THE AUTHORIZATION TO ACT ON ESCROW FOR LUCON BUSINESS PARK. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

4. Motion to have Board of Supervisors authorize Tim Woodrow to create Bid Spec to finalize Lucon Business Park.

MOTION MADE BY MS. LABELLE TO APPROVE THE MOTION TO HAVE BOARD OF SUPERVISORS AUTHORIZE TIM WOODROW TO CREATE BID SPEC TO FINALIZE LUCON BUSINESS PARK. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**C. Planner**

1. Authorization to advertise Zoning Amendment for the Meadow Glen Sub-division.

MOTION MADE BY MS. LABELLE TO APPROVE THE AUTHORIZATION TO ADVERTISE ZONING AMENDMENT FOR THE MEADOW GLEN SUB-DIVISION. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

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**D. Manager**

1. Adoption of Rules and Regulations for the use of Township Facilities – Resolution 2008-29

MOTION MADE BY MR. PARKINS TO APPROVE THE ADOPTION OF RULES AND REGULATIONS FOR THE USE OF TOWNSHIP FACILITIES – RESOLUTION 2008-29. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

2. Adoption of Fee Schedule for the use of Township Facilities – Resolution 2008-30

MOTION MADE BY MS. LABELLE TO APPROVE THE ADOPTION OF FEE SCHEDULE FOR THE USE OF TOWNSHIP FACILITIES – RESOLUTION 2008-30. MOTION SECONDED BY MR. PARKINS. VOTE 4-0, MOTION CARRIED.

3. Banner Permit for 4-H Fair, August 7-9

MOTION MADE BY MR. MORAN TO APPROVE THE BANNER PERMIT FOR 4 – H FAIR, AUGUST 7-9. MOTION SECONDED BY MS. LABELLE. VOTE 4-0, MOTION CARRIED.

4. Banner Permit for Skippack Village Sidewalk Sale, September 13-14

MOTION MADE BY MR. MORAN TO APPROVE THE BANNER PERMIT FOR SKIPPACK VILLAGE SIDEWALK SALE, SEPTEMBER 13-14. MOTION SECONDED BY MS. LABELLE. VOTE 4-0, MOTION CARRIED.

5. Approval of Employee Manual & Personnel Policies – Resolution 2008-31

MOTION MADE BY MS. LABELLE TO APPROVE THE APPROVAL OF EMPLOYEE MANUAL & PERSONNEL POLICIES – RESOLUTION 2008-31. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

6. Approval of Job Descriptions – Resolution 2008-32

MOTION MADE BY MS. LABELLE TO APPROVE THE APPROVAL OF JOB DESCRIPTIONS – RESOLUTION 2008-32. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

7. Approval of Tax Collector Fees – Resolution 2008-33

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MOTION MADE BY MS. LABELLE TO APPROVE THE APPROVAL OF TAX COLLECTOR FEES – RESOLUTION 2008-33. MOTION SECONDED BY MR. MORAN. VOTE 4-0, MOTION CARRIED.

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

The meeting was adjourned at 8:19 PM.